

Sewell Family Engagement Meeting

Minutes (2023-2024 year)

Meeting Date: 11/28/2023

Meeting Location: Library

Members present	Bonnie Mort, Eileen Gow, Megan Swanson, Tusamba Nefwani, Charlena Dolan
Guest	Karen Dineen
Members absent	Maria Alvarado Wells
Constituency groups represented	Teachers, Staff, Administrator, Parents

I. Called to order at 3:00pm by Bonnie Mort

II. Approval of Minutes for October 3, 2023

DISCUSSION NOTES	On website, Karen Dineen marked as guest – will be updated
CONCLUSIONS	Minutes for meeting of October 3, 2023, were approved by Megan Swanson, seconded by Bonnie Mort Motion approved with corrections
ACTION ITEMS	NONE

III. Call to the audience

DISCUSSION NOTES	No Comment
CONCLUSIONS	
ACTION ITEMS	

IV. Reports

REPORTS TO REVIEW	Thanksgiving Donations from Glory Tabernacle Church
DISCUSSION	60 chickens and 30 baskets with a variety of side dishes including fresh potatoes, fresh apples, and macaroni and cheese.
CONCLUSIONS	Extras are being saved for Christmas meals.
ACTION ITEMS	

REPORTS TO REVIEW	Tanque Verde Lutheran
DISCUSSION	Donated two Thanksgiving meals including a week's worth of groceries.
CONCLUSIONS	
ACTION ITEMS	
REPORTS TO REVIEW	The Sewell Giving Tree is up
DISCUSSION	15 angels have been delivered to Villa Hermosa and the gifts will be ready prior to Winter Break.
CONCLUSIONS	
ACTION ITEMS	

REPORTS TO REVIEW	Texas Roadhouse
DISCUSSION	Will be coming to the ELA/STEM Event and Winter Concert with treats and prizes.
CONCLUSIONS	
ACTION ITEMS	

V.Action Items - none

ITEM TITLE	
DISCUSSION NOTES	
RESOLUTION	

VI.Discussion/information items - none

ITEM TITLE	
DISCUSSION NOTES	
RESOLUTION	

VII.Submission of items for next agenda. - None

VIII.The meeting was adjourned at 3:07 pm by Bonnie Mort

Meeting Date November 28, 2023

Meeting Location: Library

Members present	Bonnie Mort, Elizabeth Gow, Megan Swanson, Tusamba Nefwani, Charlena Dolan
Members absent	Maria Alvarado Wells,
Guests	Karen Dineen
Constituency groups represented	Teachers, Staff, Administrator, Parents

- I. Called to order at 3:00 by Tusamba Nefwani
- II. Approval of Minutes for October 3, 2023

DISCUSSION NOTES	On website, Karen Dineen marked as guest – will be updated
CONCLUSIONS	Minutes for meeting of October 3, 2023, were approved by Megan Swanson, seconded by Bonnie Mort Motion approved with corrections
ACTION ITEMS	NONE

III. Call to the audience

Discussion notes	Karen Dineen provided an update regarding purchasing of playground materials for lunch recess. She is pricing different approved vendors to find the best deal to purchase what is needed within the current budget. She discussed getting a net and volleyballs.
Conclusions	The volleyballs and nets will be put on hold until we have more information from Storm Water Concepts who have a possible plan that will add flood control with landscaping to the north playground.
Action items	
She will continue to look and will purchase when an in budget, appropriate set of equipment is found.	

IV. Reports

Reports to review	Principal – in process to hire an additional monitor – the last reference check has been received and now we are waiting for
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	<p>HR- hopefully it will be process so she can start after Winter Break</p> <p>OMA Funds Balance 5872.71</p> <p>In answer to the previous question, the facilitator stipend cannot be split.</p> <p>Primary Playground Basketball Court Inquiry – can they be resurfaced, and can the poles be lowered? Facilities said they would inspect to see if patching and lowering the poles is possible. A work order has been submitted. It is not high on the priority list at this time.</p>
discussion	none
Conclusions	none
Action items	none

V.Action Items

item title	none
discussion notes	
resolution –	

VI.Discussion/information items

item title	Review and discussion of bylaws – could not find former bylaws and so these were compiled by Ms. Gow based on commonalities in other bylaws from elementary school – cont.
discussion notes	<p>I.Mission Statement – no changes</p> <p>II.Purpose – no changes</p> <p>III.Membership</p> <p style="padding-left: 40px;">A. 1. A minimum of 2 parents</p> <p style="padding-left: 80px;">2. A minimum of 2 teachers (needs to be equal with parents)</p> <p style="padding-left: 40px;">3. Members can be elected to consecutive terms.</p> <p style="padding-left: 40px;">4. The Facilitator position should be open to any certified member. If no certified staff member wants to fill the position it will be open to any Site Council member.</p> <p style="padding-left: 80px;">B Selecting Site Council Members – no changes</p>

	<p>C Terms of Service – remove “no term limits”.</p> <p>D Attendance at Site Council Meetings – no change</p> <p>IV Responsibilities of the Site Council – no change</p> <p>V Meetings</p> <p style="padding-left: 20px;">A Conduct – no change</p> <p style="padding-left: 20px;">B Quorum – strike number 1 – quorum of 4 members and keep 2 “simple majority”</p> <p style="padding-left: 20px;">C Voting – no change</p> <p style="padding-left: 20px;">D Agenda – number 3 – change 24 hours to Two Working days</p> <p style="padding-left: 20px;">E Schedule – no changes</p> <p style="padding-left: 20px;">F Request for Funds – add “ at least two working days before the next meeting”</p> <p>VI Permanent Records – No changes</p> <p>VII Amendments</p> <p style="padding-left: 20px;">A Proposed Changes – no change</p> <p style="padding-left: 20px;">B Ratification – no change</p>
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resolution -

item title	Parent Involvement
discussion notes	<p>In Place: Marquee, newsletters, open house/title 1 night, conferences, parent involvement survey (no response)</p> <p>Challenges: Parents are overwhelmed and do not know the options for involvement. Parents are still in the habits from isolation – our newest families have not had experiences with school involvement. Volunteers (including parents) need to complete the online volunteer form which is through the TUSD hiring site.</p> <p>Ideas: Personal invitations from the principal and teachers - possibly a more personal survey or a “Did you know?” information letter Sign in sheets for the upcoming ELA/STEM Event and Winter Concert. Also available - Information about possible upcoming events: Book Fair, Career Day, Love of Reading, Culture Day, Morning Meet and Greetings like “Winter Break Treats”, “Welcome 2024”, “Bring Your Grown-up to Breakfast” Availability of volunteer form completion assistance Get the news out now for parents to be able to plan: “Count Down to Love of Reading Week” – request readers and possibly have Book Fair</p>

Resolution

VII. Submission of items for next agenda.

Sports equipment update

Storm Water Concepts update

Parent Involvement – Love of Reading

Update inquiry to facilities

VIII. The meeting was adjourned at 3:45 p.m. by Charlena Dolan, seconded by Tusamba Nefwani. Motion approved.

Next Meeting: January 31st, 2024 3:00